



Minutes of the Hattiesburg-Petal-Forrest-Lamar Metropolitan Planning Organization

TECHNICAL COMMITTEE MEETING April 11, 2018

The Technical Committee of the Hattiesburg-Petal-Forrest-Lamar Metropolitan Planning Organization met in session **April 11, 2018** at 10:00 a.m. in the Community Room of the Hattiesburg Intermodal Facility in Hattiesburg, Mississippi.

Technical Committee Members Present:

Ginger M. Lowrey, Planner	City of Hattiesburg	Voting
Lamar Rutland, Director of Engineering	City of Hattiesburg	Voting
John Weeks, Engineer, Shows, Dearman & Waites	City of Petal	Voting
Amy Heath, Planner	City of Petal	Voting
Corey Proctor, Planning Director	Forrest County	Voting
Nick Connolly, Shows, Dearman & Waites	Forrest County	Voting
Don Walker, Engineer, Walker & Associates	Lamar County	Voting
Michael Hershman, County Planner	Lamar County	Voting
Perry Brown, P.E., MDOT	MDOT	Voting
David Seyfarth, District 6 LPA Coordinator	MDOT	Voting
Andrew Ellard, Executive Director of HPFL-MPO	City of Hattiesburg	
Necole Baker, MDOT LPA Division	MDOT	
Jeff Altman, MDOT LPA Division	MDOT	
Chuck Starita	MDOT	
Randy Jansen, P.E.	Federal Highway Administration	
Daniel Jayroe	ADP	

MPO/HCT Staff

Calvin Russell, MPO Division Manager	City of Hattiesburg
Addie West, MPO Administrative Assistant	City of Hattiesburg
Stephanie Hall, Urban Development Admin. Assistant	City of Hattiesburg
Hema Gopalan, MPO GIS Specialist	City of Hattiesburg
Grant Hobgood, MPO GIS Technician	City of Hattiesburg

Visitors

Gloria Tatum	Tatum & Associates
Lou Thomas	Shows, Dearman & Waites
Mike Essary, P.E.	Neel-Schaffer
Vijay Kunada	Neel-Schaffer
Geoffrey Crosby	Neel-Schaffer
Yuanyuan Zhang	USM

Called to Order/Introductions:

Hattiesburg-Petal-Forrest-Lamar MPO Technical Committee Meeting was called to order by Andrew Ellard, Executive Director of HPFL-MPO. Voting Delegates were identified.

AGENDA SESSION:

There came the matter of Item III, Approval of the HPFL-MPO Technical Committee Meeting Agenda of April 11, 2018. A request was made to move item #6 down on Agenda until all presenters are present. A motion was made by Michael Hershman and seconded by Amy Heath to accept the agenda. The motion was unanimously approved. The motion carried.

There came the matter of Item IV, Review and Comment on the HPFL-MPO Technical & Policy meeting minutes for October 25, 2017. The minutes contained wording and minor typographical errors that need correcting. A motion was made by Nick Connolly and seconded by Lamar Rutland to approve the minutes with requested corrections made. The motion was unanimously approved. The motion carried.

There came the matter of Item V, HPFL- MPO Safety Targets #1 Ballot Vote

The committee members were asked if they had any questions on the Vote to Adopt Safety Targets established by The Mississippi Highway Safety Improvement Program 2017 Annual Report rather than establishing targets unique to our MPO area. The committee members were harmonious in this decision. No voting action required.

There came the matter of Item VI, Prospectus/By-Laws

The committee reviewed the Prospectus/By-Laws. Andrew Ellard opened the discussion of the changes and why they were made. The following clarifications were made: 1. The Proxy can be anyone authorized by their organization. 2. The Quarterly Meetings will be canceled if not needed. 3. The Chairmanship cannot be assigned. Following the discussion, Ellard offered to craft language to allow Chairmanship assignment by board to an alternate elected official. Language will be presented by the April 25th meeting. The changes were made to correct related and repetitive wordings and minor typographical errors. A motion was made by Michael Hershman and seconded by Cory Proctor to Vote to Recommend to Approve HPFL-MPO Prospectus/Bylaws. The motion was unanimously approved. The motion carried.

There came the matter of Item VII, Public Participation Plan

The committee reviewed the draft of the PPP. Andrew Ellard opened the discussion that some parts of the Plan needed to be reworded, minor corrections and the website changed. Updating the media contacts and the usage of the Website and Facebook was discussed. He stated that a short cut to the MPO should be created. Yuanyuan Zhang from USM commented that she & her students uses the Facebook account for safety information. A motion was made by Michael Hershman and seconded by Ginger M. Lowrey to Vote to Recommend to Approve HPFL-MPO Public Participation Plan. The motion was unanimously approved. The motion carried.

There came the matter of Item VIII, Western Beltway Phase II Feasibility Study Presentation

Presentation was given on the Western Beltway Phase II Feasibility Study by Shows, Dearman and Waits. They talked about the analysis of traffics accidents, safety benefits and maintenance of the project. A Public Hearing was held to get the residents input and to answer their questions. Based on the results of the analyses, potential construction of the Western Beltway is expected to result in improved traffic operations with reduced delays and queue lengths. The recommended lane configuration and traffic control contained herein will provide acceptable traffic operations for the design year of 2040. This will benefit the traveling public. A motion was made by Michael Hershman and seconded by Lamar Rutland to Vote to Recommend Acknowledging Receipt of the Western Beltway Feasibility Study. The motion was approved with John Weeks and Nick Connolly recusing themselves from the motion. The motion carried.

There came the matter of Item IX, Transportation Improvement Plan (TIP) Handbook

The committee reviewed the Transportation Improvement Plan (TIP) Handbook. Andrew Ellard opened the discussion of the changes and why they were suggested. The changes and clarification were made to correct related and repetitive wordings, duplications and minor typographical errors. A motion was made by Amy Heath and seconded by Lamar Rutland to Vote to Recommend to Approve the TIP Handbook. The motion was unanimously approved. The motion carried.

There came the matter of Item X, Public Comment Opportunity

No Public Comment at this time. No voting action required.

There came the matter of Item XI, Other Business/Local Business

Andrew Ellard, Executive Director of HPFL-MPO stated that Hub City Transit will move forward with new bus routes. Also, they will be implementing New Fareboxes.

In Planning, they will be updating the Land Development Code. No voting action required.

There came the matter of Item XII, Meeting Adjournment. Next scheduled meeting is the Technical Committee meeting on July 11, 2018. Being there was no further business, a motion was made by Andrew Ellard to adjourn the meeting. The meeting was adjourned.

Andrew Ellard, Executive Director of HPFL-MPO

Date: _____

Attest:

Addie West, Recording Secretary

Date: _____