

HATTIESBURG POLICE

Mobile Command Post

A. Authorization

Only persons that have completed the drivers training course through the Hattiesburg Police Training Academy are authorized to move, relocate or otherwise drive/operate the Mobile Command Post. Authorization for deployment for emergency events is pre-granted to the on duty shift commander, Star Team Commander, or Incident Commander. Authorization for planned events will occur during event planning.

B. Deployment and Usage

The Mobile Command Post is deployable for any emergency, special operation, special event, or other function requiring the use of an on scene field command center.

Emergency response will have priority over other uses. The division, unit, or person(s) utilizing the command post will be responsible for returning the vehicle in a clean and serviceable condition by performing task such as:

1. Empty trash
2. Clean all White Boards
3. Replace or Request replacement of used supplies
4. Refuel
5. Securing Furniture and other items
6. Sweep/mop floors
7. All electronic devices are turned off
8. Repairs and damage is reported to Fleet Maintenance
9. Parked and secured with power cord

C. Control and Maintenance

During non-deployment times the vehicle will be stored under the control of the Fleet Manager who is responsible for the general care, upkeep and maintenance of the vehicle. An operational readiness inspection shall be conducted monthly.

D. Crew

The command post is best served by a crew of two, one driver and one ground crew. The driver is responsible for the overall operation and movement of the vehicle. The ground crew is responsible for assisting the driver in movement and parking of the vehicle. The ground crew provides for outside the vehicle direction and guidance to the driver and warnings to objects such as over hangs, tree limbs, wires, poles, holes, soft ground, barriers, curbs or other hazards. Prior to movement the ground crew shall make a 360 degree walk around the vehicle and check for:

1. General outside condition of the vehicle.
2. Tires and wheel stops
3. Free of any attachments
4. All antennas are in the down position.
5. The observation deck in clear and secured.
6. The camera in the down position facing to the rear.
7. The leveling system is in the up position.
8. The vehicle is free to move with no obstructions
9. The awning is closed and secured
10. All equipment doors are closed and secured.

E. Automatic Leveling System

The command post is equipped with an automatic leveling system. The deployment sight should be on hard ground. Most parking lots will support the leveling system. However a check should always be made of the deployment site for near level and supportable terrain. Support pads can be used if ground firmness is in question. If there is any doubt another location should be used. Once the leveling system is deployed then a check shall be made to confirm ground support of the vehicle.

Once a location is selected and the leveling system is to be deployed all persons must exit the vehicle. **Only the driver shall be on the vehicle during the leveling process.**

F. Equipment

The Mobile Command Post has a variety of hardware and software technologies contained within the vehicle.

1. Driver Controls
2. Workstations
3. Radios
4. Phones
5. Computer Jacks
6. Cellular Telephone Banks
7. Recorders
8. Monitors
9. Mast Camera System
10. Response Plans
11. Blank report forms
12. White Boards
13. General Office Supplies
14. Water
15. Printer/fax machine
16. Chairs
17. Minimum of two response kits
18. Incident Command Board

19. Wheel blocks, power cords, shore cord

G. Operational Manuals

Operational manuals for installed vehicle equipment are stored on the vehicle and are to be consulted for any questions as to the operation of the equipment.