



**Minutes of the
Hattiesburg-Petal-Forrest-Lamar Metropolitan Planning Organization**

**POLICY COMMITTEE MEETING MINUTES
APRIL 17, 2019**

The **Policy** Committee of the Hattiesburg-Petal-Forrest-Lamar Metropolitan Planning Organization met in session **APRIL 17, 2019** at 10:00 a.m. in the Community Room of the Hattiesburg Intermodal Facility in Hattiesburg, Mississippi.

Policy Committee Members Present:

Mayor Toby Barker	City of Hattiesburg	Voting
Chris Bowen, District 5 Supervisor	Forrest County	Voting
Michael Hershman, County Planner	Lamar County	Voting
Perry Brown, Statewide MPO Coordinator	MDOT-Planning	Voting
Andrew Ellard, Executive Director of HPFL-MPO	City of Hattiesburg	

Other Staff:

Lee Frederick, State LPA Engineer	MDOT
Necole Baker, LPA Office Coordinator	MDOT

MPO/HCT Staff

Calvin Russell, MPO Division Manager	City of Hattiesburg
Addie West, MPO Administrative Assistant	City of Hattiesburg
Hema Gopalan, MPO GIS Specialist	City of Hattiesburg
Grant Hobgood, MPO GIS Technician	City of Hattiesburg

Visitors

None

Called to Order/Introductions:

Hattiesburg-Petal-Forrest-Lamar MPO Policy Committee meeting was called to order by Andrew Ellard, Executive Director of the HPFL-MPO. Voting Delegates for each LPA were identified.

AGENDA SESSION:

There came the matter of Item III, Approval of the APRIL 17, 2019 HPFL-MPO Policy Committee Agenda. A motion was made by Mayor Barker and seconded by Michael Hershman to Approve the Agenda. The motion was unanimously approved. The motion carried.

There came the matter of Item IV, Review and Approve the HPFL-MPO Policy Committee meeting Minutes for JANUARY 23, 2019. A motion was made by Mayor Barker and seconded by Michael Hershman to Recommend to Approve the Minutes. The motion was unanimously approved. The motion carried.

There came the matter of Item V, Performance Targets.

The committee reviewed the Performance Targets for the HPFL-MPO and the Technical Committee recommendation to Vote to adopt Performance Targets for the HPFL-MPO that mirror those of MDOT with exception of the Congestion Mitigation targets. A motion was made by Mayor Barker and seconded by Michael Hershman to Vote to adopt the Performance Targets for the HPFL-MPO that mirror those of MDOT with the with exception of the Congestion Mitigation targets which shall not apply. The motion was unanimously approved. The motion carried.

There came the matter of Item VI, New Item - MPO Boundary.

The committee heard the Technical Committee recommendation to reaffirm the MPO Boundary confirmed to have been approved in 2014. Andrew Ellard relinquished the chair to Chris Bowen. Chris Bowen stated that Mr. Hogan is out of the Red Area of the map. Chris Bowen stated that Mr. Hogan is out of Red area of the map. A motion was made by Mayor Barker and seconded by Michael Hershman to Vote to reaffirm the 2014 MPO Boundary. The motion was unanimously approved. The motion carried.

There came the matter of Item VII, Pavement Management Plan.

The committee took from the table and acted upon the matter of the City of Hattiesburg's application to utilize PL funds for a Pavement Management Plan and to move forward to deny application. A motion was made by Mayor Barker and seconded by Michael Hershman to Vote to Deny the City of Hattiesburg application to utilize PL funds for a Pavement Management Plan. The motion was unanimously approved. The motion carried.

There came the matter of Item VIII, RFP for Pavement Management Plan.

The committee discussed a RFP for the creation of a Pavement Management Plan. Andrew Ellard reviewed a clarification memo. A motion was made by Toby Barker and seconded by Michael Hershman to issue the RFP. The committee further discussed the RFP and the possibility of added alternates that might enable the counties to have roadways reviewed outside of the MPO Planning Area. Toby Barker suggested an amended motion, and Michael Hershman withdrew his second. A motion was made by Chris Bowen and seconded by Mayor Barker to Vote to issue an RFP for the creation of a Pavement Management Plan and related services for MPO member entities, with each jurisdiction electing to participate supplying a proportionate match, and including an added alternate to enable either or both counties to broaden the assessment of roadways as little or as much outside of the MPO Planning are as they may approve and individually fund. The motion was approved with Perry Brown abstaining & Michael Hershman issuing a Nay. The motion carried.

There came the matter of Item IX, New Item – Acknowledge TIP Modification (Correction).

The committee reviewed the TIP Modification Correction to project #115 Hattiesburg’s MLK project per the attached updated TIP project page. A motion was made by Mayor Barker and seconded by Chris Bowen to Acknowledge TIP Modification. The motion was unanimously approved. The motion carried.

There came the matter of Item X, New Item – TIP Amendment Process.

Andrew Ellard stated that the TIP Handbook says we will Open up an amendment opportunity every 6-months. We need to formally open this process. Perry Brown stated that we need to put this on our MPO Calendar. The committee reviewed the proposed timeline for the TIP Amendment Process. A motion was made by Mayor Barker and seconded by Michael Hershman to Vote to open an application period for the 6-month TIP amendment. The motion was unanimously approved. The motion carried.

There came the matter of Item XI, Amend 2019/2020 Unified Planning Work Program (UPWP).

The committee reviewed the changes and the amendments that need to be made to the UPWP for the Pavement Management Plan to move forward. Changes also reflected corrections to Mass Transit section. A motion was made by Mayor Barker and seconded by Michael Hershman to Vote to Amend 2019/2020 Unified Planning Work Program (UPWP) with the following Amendments:

- From Task 4.1 - \$48K Federal, \$12K local
- From Task 2.2 - \$26K Federal, \$6,500 local
- From Task 2.3 - \$16K Federal, \$4K local.

The motion was unanimously approved. The motion carried.

There came the matter of Item XII, Public Comment Opportunity. – None.

There came the matter of Item XIII, Other Business/Local Business

In reference to the MPO Boundary Map, Perry Brown reminded the committee that the Census will give you a chance to redraw the map in three years.

Welcome to Lee Frederick, State LPA Engineer for MDOT as a new member.

There came the matter of Item XIV, Adjournment – The next scheduled Policy Committee meeting is on **JULY 24, 2019**. Being there was no further business, Mayor Toby Barker adjourned the meeting.

Andrew Ellard, Executive Director of HPFL-MPO

Date: _____

Attest:

Addie West, Recording Secretary

Date: _____